

YOUTH PASTOR/DIRECTOR (PART-TIME)
JOB DESCRIPTION
Pleasant Hill Baptist Church

MINISTRY PURPOSE AND PRINCIPLE FUNCTION

The Youth Pastor/Director is a part-time ministry staff associate whose primary purpose and function is to develop and provide spiritual, relational, and organizational leadership and ministry to the **Youth** of Pleasant Hill Baptist Church. Ministry leadership includes: the weekly Sunday School program for Youth, Sunday and Wednesday night activities, and other special programming such as Vacation Bible School, Christmas programs, camps, mission projects, and other special events. The Youth Pastor/Director shall seek to build a strong, growing ministry that:

1. Introduces youth to Christ, makes disciples, and facilitates and nurtures growth in Christian faith. These are accomplished through disciple-making, Bible study, prayer, fellowship, worship, mission service, and evangelism;
2. Strives to build Christ-like relationships with parents, youth, and church leaders that strengthens their commitment to growth in faith in Jesus Christ; and
3. Best utilizes all of the resources available.

DUTIES AND RESPONSIBILITIES

The following are specific duties and responsibilities of the Youth Pastor/Director:

1. Serves out of a strong sense of Christian calling and passion to serve youth and exhibits a strong identity in Christ coupled with the willingness to continue to grow and mature in Christ as a godly person of integrity.
2. Coordinates, promotes, implements, and further develops a quality spiritual education for Youth, which would include Sunday School, Sunday and Wednesday night activities, VBS, missions, and other seasonal, after school, and any other special events.
3. Works with parents and other leaders to facilitate the spiritual and social development of youth by instructing and training them to become disciple-makers.
4. Provides students with a safe and spiritually based place to belong that gives them the courage to be unique in their social, emotional, and spiritual character and interests.
5. Pursues an individual relationship with all boys and girls of the group—one that is characterized by encouragement and support, safety and security, and one which nurtures and seeks to interact and connect with all students.
6. Develops positive relationships with parents of youth. Meets with each family to: listen to their concerns, discuss the needs of their child, and develop a mutual strategy to help their youth-aged child or young adult grow in Christ.
7. Submits an annual basic Ministry Action Plan to the Senior Pastor which outlines a strategic plan to disciple the youth (e.g., teaching, proclamation, small groups, and one-on-ones).
8. Serves as chairman of the Youth Ministry Team.
9. Works with the Children's Director to accomplish shared ministry events (e.g., VBS, special programs, and etc.)
10. Provides leadership that is in line with the overall vision, purpose and mission of our church and follows the Senior Pastor's vision of leadership.

11. Participates in the preparation and development of the budget for Youth Ministry and works with the Finance Team and the Treasure to provide ongoing financial accountability (including timely submission of receipts and balance sheets).
12. Communicates and publishes all activities through social media, newsletters, bulletins, and the church calendar as needed.
13. Attends all necessary staff meetings and any ministry related team meetings (e.g., Church Council, Vision Team, and etc.).

QUALIFICATIONS & SKILLS EXPECTED

The Youth Pastor/Director plays a vital role in the faith development of youth within the church, both as a leader and as a role model. Pleasant Hill seeks a person who has a solid understanding of the foundations of Christian faith and who has a strong desire to lead and disciple youth in the Christian faith. The following qualifications are required:

1. A vital relationship with Jesus Christ, spiritual maturity, and high moral and ethical conduct.
2. A visible sense of call and a passion for working with youth and other youth team members.
3. An observable ability to lead and inspire using positive godly principles and techniques.
4. Friendly, enthusiastic, flexible, and adept at using a team approach while working with youth, parents, and fellow staff members.
5. Good organizational, teaching, administration and computer/technology skills.
6. Ability to recruit, train, organize and motivate volunteers for youth ministries.
7. Spiritual gifts including but not limited to leadership, administration, and teaching.
8. A strong people person who finds it easy to connect with and maintain relationships with all families of the church.
9. If married, evidence that their spouse is equally committed to work alongside of them to partner in ministry.
10. An Associate Degree (or higher) and/or experience in church leadership with emphasis in youth ministry which equips them to understand child and adolescent development and skill levels is highly recommended but not required.

MISCELLANEOUS

Additional information pertinent to the role and function of the Youth Pastor/Director include:

1. It is expected that the Youth Pastor/Director would spend between **18-20 hours per week** engaged in ministry-related activities.
2. A shared or private office space will be available for planning and/or private consultations with youth or parents.
3. Vacation Time is in accordance with the PHBC Vacation and Holiday Policies.
4. For any ministry activity, the Youth Pastor/Director shall have all expenses paid which are related to the activity for which he/she is in charge. (Note: the Youth Pastor/Director would be financially responsible for the expenses of his/her own children).
5. The Youth Pastor/Director shall perform other ministry related duties as assigned by the Senior Pastor.